



An alternative approach to education

Health and Safety Policy

Policy Statement

Statement of Intent

This is the health and safety policy statement of The Plan B Alternative Provision CIC

Our health and safety policy is to:

- prevent accidents and cases of work-related ill health
- manage health and safety risks in our workplace
- provide clear instructions and information, and adequate training, to ensure employees are competent to do their work
- provide personal protective equipment
- consult with our employees on matters affecting their health and safety
- provide and maintain safe machinery and equipment
- ensure safe handling and use of substances
- maintain safe and healthy working conditions
- implement emergency procedures, including evacuation in case of fire or other significant incident
- review and revise this policy regularly

Responsibilities for health and safety

- Overall and final responsibility for health and safety is with John Gillard (Director and Principal)
- Day to day responsibility for ensuring this policy is put into practice is with Gill Heron/Chris Hill/Jesse Doyle

to ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

- John Gillard - safety, risk assessments, consulting employees, accidents and first aid and work-related ill health
- John Gillard - monitoring, accident and ill-health investigation, emergency procedures, fire and evacuation
- GH & OB & JD - maintaining equipment, information, instruction and supervision, training.

All employees should:

- cooperate with managers on health and safety matters;
- take reasonable care of their own health and safety: and
- report all health and safety concerns to an appropriate person

Arrangements for health and safety

Risk assessment

- We will complete relevant risk assessments and take action
- we will review risk assessments when working habits or conditions change



An alternative approach to education

Training

- we will give staff a health and safety induction and provide appropriate training
- we will provide personal protective equipment
- we will make sure suitable arrangements are in place for all staff and students

Consultation

- we will consult staff routinely on health and safety matters as they arise and formally when we review health and safety

Evacuation

- we will make sure escape routes are well signed and kept clear at all times
- Evacuation plans are tested from time to time and updated if necessary

This policy was last reviewed on: 1 July 2022

Signed: *VGillard*

Date: 1/7/22

Next review due on: 1 July 2023